

FRIENDS OF
PULASKI

The logo for Friends of Pulaski features the word "PULASKI" in a large, dark green, serif font. The letters "i" and "i" in "PULASKI" are replaced by stylized human figures. The first figure is yellow with a white head, and the second figure is dark green with a white head. They are positioned within a circular frame that has a yellow outer ring and a dark green inner ring. The word "FRIENDS OF" is written in a smaller, dark green, sans-serif font above "PULASKI".

November 15, 2023

Agenda

- Welcome
- Board member and guest introductions
- Approval of October minutes
- Financials
- Events
- Fundraising
- Update from Mayra
- Projects
- Update from Sonia and Nicole
- Public comments/concerns

Current Board Members:

- Garry Alderman, Projects and Procurement
- Michelle Carlson, Events (Interim Fundraising Chair*)
- Sonia Copeskey, Co-president
- Mayra Garcia Guzman, Secretary
- Luann Ray, Treasurer
- Nicole Wood, Co-president

Seeking Treasurer and Events Chairs!

Financial Overview

October 2023 (Chase account)

Incoming Funds: \$92,634.02

\$90,869.02 from individual donors, corporate or foundation contributions

\$1,765 from event donations (Movie on the Turf)

Outgoing Funds: \$19,093.30

Staff Morale: \$682.59 (Teacher breakfast, teacher gifts, custodian breakfast)

Marketing/Enrollment Efforts: \$5532.80 (Swag, table covers, Facebook ads for RGC)

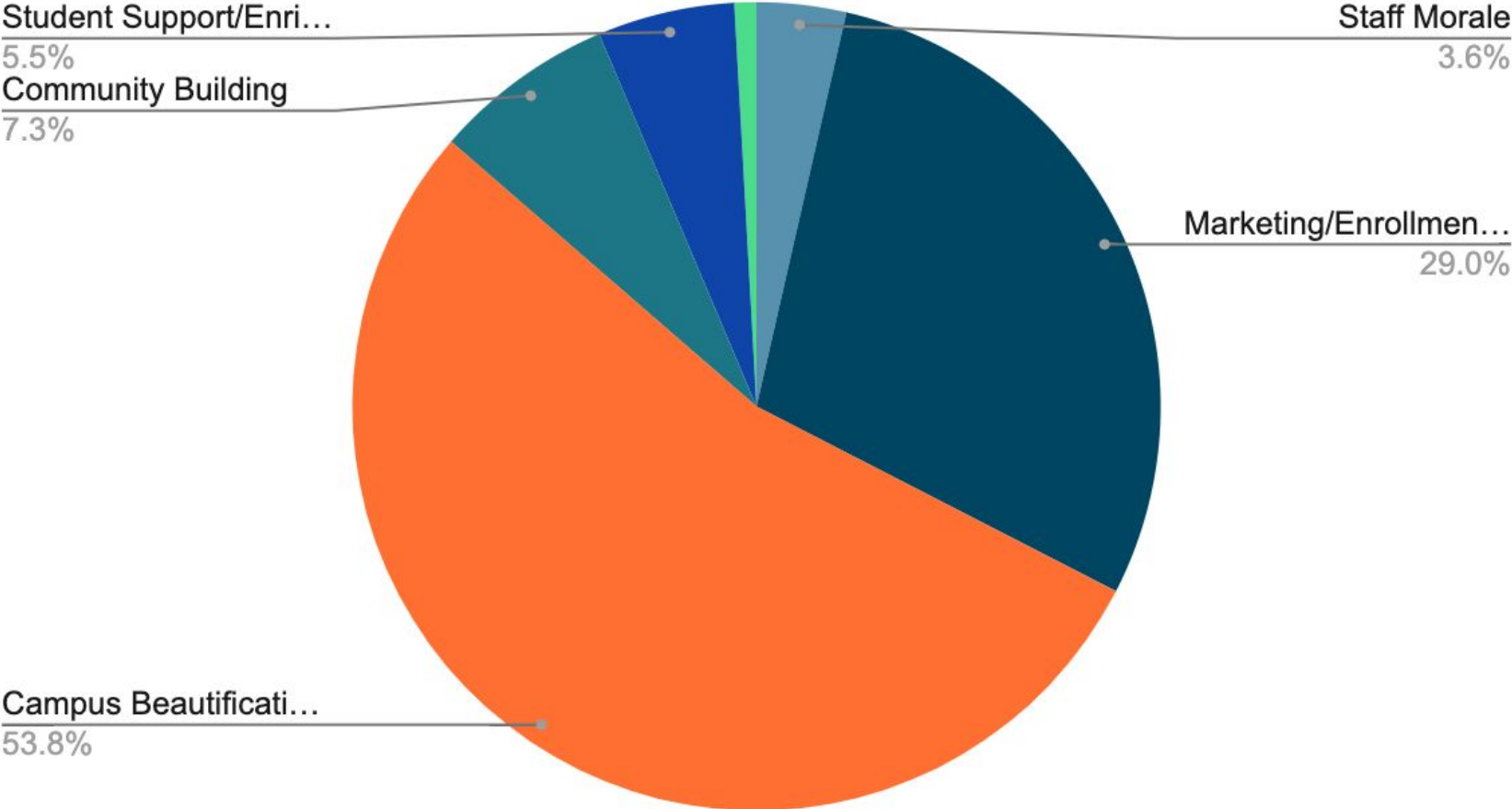
Campus Beautification and Improvements: \$10,275 (Buckeye curtain installation)

Community Building: \$1,388.15 (AV, microphone, Saber Sprint items, Movie on the Turf)

Student Support/Enrichment: \$1047.22 (Library donations, 8th grade breakfast)

Operating Expenses: \$167.54 (Neon and Mailchimp)

Expenditures from Chase Account October 2023



Funds/Expenditure Overview

Funds in Chase Account (end of October): \$412,829.83*

Projects with Earmarked Funds & in CPS Capital Process

- Digital Signage
 - Status: in City's Zoning Committee; this is held up until CPS and City of Chicago reach an agreement re: marquees citywide. The Alderman is keeping track of the status.
- Refinishing Auditorium & Gymnasium Flooring
 - Requests submitted and out for bidding. As of 11/8/23, bids are still being obtained by CPS staff.
 - Anticipating scheduling for Winter Break 2023 but unclear if that will be possible.
- Middle Playground
 - Playground architect renderings finished
 - Community survey completed
 - Moving forward with new playground area/Course A
 - Submitted Capital Work request with CPS Facilities Manager. This will then (eventually) go out for bidding (this process is multi-stepped and very arduous).

*These funds reflect the Chase account only (checking and savings) It does not reflect funds at PNC (will close out soon) or any donations on Neon that haven't batched yet.

Meeting with Joy (bookkeeper)

- Minimize reimbursements (use debit card, ACH, check, Zelle, cash)
- All receipts should go to treasurer email and new email created for Joy (books@friendsofpulaski.org) - should include purpose of purchase and category of expenditures)
- Cleaning up Quickbooks

Events

Latest Event Summaries

- **Dad & Mom's Saber Social-** Great turnouts for both! Heard great feedback about the ability to walk around. Ideally, a food option would be great.
- **Dine out @ Art of Chicken-** Low turnout, about 50% of the last one.
- **Family Fundraiser @ Altitude-** Followed up 11/9 but haven't heard back.
- **Chili Cook off-** Amazing turnout! Heard lots of positive feedback! Worked well with families (raised \$620 for RGC/will be earmarked for their use).

Event Tracker link [here](#)

- This is the tracker that will be updated with upcoming event detail/event summaries

Upcoming Events

- **Building Blocks event-** Both in store and online all of this week!
- **Saber Social @ Door24** - \$25 tasting ticket; this Thursday! Please go if you can!
- **Shopping Event @ Challengers** - Dec 2nd
- **Shop & Mingle @ Eskell-** December 7th

Fundraising

YTD Fundraising Summary

- **Saber Sprint:**

- Pages fell a little short of \$40k goal but we used a large donation to make up the difference and bring us to \$40k.
- Sponsorships were roughly \$12k.

- **Saber Soirée:**

- Sponsorships are at \$25.5k vs. \$21.2k total last year. If you have any solicitation ideas, please let Michelle Carlson know. Logo deadline is Jan 16.
- Save the Dates have been distributed. Tickets sales are at 48 this year vs 8 same time last year. Early-bird pricing (\$115) ends Nov 30, increases to \$130 until Feb 17.
- Looking for wine bottle donations - must have \$20+ value. Contact is Nicole Rogers.
- Looking for new auction items, vacation homes, sporting event & theater tickets, buy-ins. Contacts are Tiffany Chow and Meg Matray. Deadline is Feb 6.
- Teacher Experiences - Stephanie Hoit & Regina Crockett are working w/ Mrs. Hai Syed.
- Art Expo & Raffle - February 12 from 4:00pm - 6:00pm in the auditorium.
- Discussion for 2025 Venue/Vote needed for deposit

Update from Mayra

- **Cafecito con Amigos**
 - New bi-monthly initiative
 - Opportunity to create community with Pulaski's Latine Community
 - To be scheduled early December (Date/Time TBD)
- **Care Teams for New Arrivals**
 - Purpose: Provide support, compassion and kindness to immigrant families in many different forms
 - Care teams will be made up of multiple people (no exact number)
 - Each family has different needs and care teams will determine the best way to foster their unique journey
 - Care teams will use their collective brain power to be solution seekers in research, skill, resources, and connections.



Main Office Improvements

- New security desk for main building & modular building with Pulaski logo
- Replace main office counter, work with Ms Swinford for student mural on front
- Replace carpeting / new flooring options
- Patching walls and painting throughout
- Add hallway seating, permanent wood bench
- Add window door into Lugo's office

Timeline:

Establish budget & approve by 12/1/23

Install selective scope / flooring patch and paint during winter break

Install millwork 6 to 8wks after project approval.

Update on large projects

- Gym Floors
 - Capital Improvement/CPS is still waiting for 3rd quote (so our timeline will probably be pushed out)
 - We have no idea how much this project will cost because CPS hasn't shared quotes with us - we are hoping to learn more soon
- Lockers
 - We are trying to gather information about how many lockers are broken
 - We would like to call in a couple of quote to gain a better understanding of the scope of the project before submitting to capital
- Bathroom Stalls
 - Christian put a call in to the company to see if we can remediate our existing stalls
 - Hasn't heard back from them
 - Racasi will follow up with him
 - Like lockers, we may move forward with quotes so we can determine timing of project

Large projects cont.

- Playground
 - Sonia emailed Mr. Blackmon on 11/6 to determine steps to submit the playground plans to capital. He has yet to respond
 - We would like to submit and get the ball rolling! We'll need to go through a variety of steps within CPS before putting the project out for bidding.
 - Unclear on timeline
- Digital Signage
 - Still in city zoning. Unlikely that there will be movement on this project anytime soon
- Auditorium redo
 - Nicole met with 2nd AV company on 10/24
 - Waiting for quotes

Update from Sonia and Nicole

- Summer and Q1 Financial Spending Summary done - posted on website and in our newsletters; see [here](#).
- Newcomer Breakfast - tentative date is 11/29
- Field Day Meeting with Keen & Chang (changing things up, may need FOP funding for non-CPS vendor expenses)
- Donations for Indoor Recess & YA Books for Library - form [here](#).
- Holiday Teacher Wish List
 - done by grade level/anonymous to donors (different than last year which was by classroom)
 - FOP provides baseline amount for each grade/single subject after giving is done by community at-large - in lieu of Match Campaign of years' past
 - (help finish lists or earmark for future needs?)
 - EQUITY ISSUES