

**Friends of Pulaski
Board of Directors Meeting
September 19, 2012**

The Board meeting was called to order by the President at 7:39pm

MEMBERS PRESENT

Mr. Scott Suckow
Mr. Brandon Antoniewicz
Mr. Ross Crampton
Mr. Steve Dillinger
Ms. Sarah Harris
Ms. Julie Horowitz
Ms. Marjory Oliva
Ms. Toni Popova
Ms. Sarah Simanski
Mr. James Sowka

ATTENDEES

Donald Jackson
Sandy DeChant
Bob Fox
Leah Gray
Michelle Sherman
Anthony Nicholson
Terry Burthel
Laura & Ben Stein
Ashley Hamilton
Ashley McGovern-Fong
Andrea Tolzmann

CHAIR REPORTS

• **PRESIDENT**

Focus on transparency, posting info on website, outreach to teachers and administration.

• **TREASURER**

Move to eliminate debit cards, expense report procedure, burn rate (currently \$126/mo) versus raise rate (currently \$525/mo), missed filings, change of mailing address to school mailing address

A motion to implement spending procedures was made by Marjory Oliva and seconded by ###. It is as follows:

All expenses will be paid with personal funds and individuals will submit an expense report to the Treasurer with receipts.

- Board Members and Committee chairs can authorize expenditures up to \$50

- President can authorize expenditures up to \$350
- Board approval (via e-mail is sufficient) for expenditures above \$350
- Payments over \$1,500 shall require two signatures (President, Treasurer, and alternate)

Member	Vote
Scott Suckow	<i>Y</i>
Brandon Antoniewicz	<i>Y</i>
Ross Crampton	<i>Y</i>
Steve Dillinger	<i>Y</i>
Sarah Harris	<i>Y</i>
Julie Horowitz	<i>Y</i>
Marjory Oliva	<i>Y</i>
Toni Popova	<i>Y</i>
Sarah Simanski	<i>Y</i>
James Sowka	<i>Y</i>

A motion was made by James Sowka and seconded by Brandon Antoniewicz to change the mailing address for the group and directors to use the FOP mailbox at the school address.

Member	Vote
Scott Suckow	<i>Y</i>
Brandon Antoniewicz	<i>Y</i>
Ross Crampton	<i>Y</i>
Steve Dillinger	<i>Y</i>
Sarah Harris	<i>Y</i>
Julie Horowitz	<i>Y</i>
Marjory Oliva	<i>Y</i>
Toni Popova	<i>Y</i>
Sarah Simanski	<i>Y</i>
James Sowka	<i>Y</i>

Marjory will post DRAFT meeting minutes on website after each meeting. Brandon or Steve will provide training.

- **FUNDRAISING**

Push for 100% board participation, progress, plans, web content that inspires

- Progress – 9 monthly subscriptions and several one time donations made thus far
- Looking for testimonials from donors, volunteers and students to post on website
- Considering a “Donor Honor Roll” for the site, all positive feedback on this but it will be choice of the donor whether name is published or not. Amount of donation is not published at this time.

- Organization needs to set an annual goal and have “wish list” of what can/could be done with money so donors have an idea how funds will be used.
- Question raised about a walk-a-thon: Answer is that we just need to find someone to chair this, may fall under the Volunteer committee.

- **VOLUNTEERS**

Current programs, Brenna Ivey’s role, goals, general call for volunteers and use of Volunteerspot.org

- Brenna Ivey – Resource Coordinator at Pulaski, liaison between parents and administration
- Every in-school volunteer needs to have CPS Registration Packet Completed
- Many Opportunities to volunteer including: Kiss & Go, Lunch & Recess Supervision and Classroom Assistance (require completed packet mentioned above) as well as Teacher Appreciation, Welcome, Family Night and Community Events
- Suggestion made to include a “volunteer honor role/thank you list” through volunteerspot.org
- Lindsay Barnes will be researching grant opportunities
- Sandy Dechant – Needs volunteers for student supervision of lunchroom composting program

- **BUSINESS DEVELOPMENT**

Spread the word where you do business, focusing on building the relationships in lieu of asking for donations at this time.

- **COMMUNICATIONS**

- NPN Membership includes a Pulaski Group (name: Pulaski (CPS)) for building community also working on EveryBlock, Greatschools.org, Yelp, etc. – needs help monitoring these.
- Sarah Simansky handling external communications and Jen Arnquist will handle internal communications.

- **FACILITIES** – includes Garden/grounds club

Reach out if you want to help Brandon with facilities; he is also working on t-shirts

- **TECHNOLOGY** – no update

PRINCIPAL/ADMINISTRATION UPDATE

- Ms. Chico will remain interim principal until CPS appoints a new one or one is hired
- Bob Fox said he has a list of suggestions/best practices on hiring a principal from a former colleague in CPS downtown and will pass to the Principal selection committee

CTU Representative for Pulaski Communications

The recent communications for the Pulaski CTU Representative were discussed. The Board affirmed its position that the FOP is a 501(c)3 non-profit and therefore cannot take a political stance on the CTU or any other matters.

OPEN MEETING FOR QUESTIONS AND OTHER TOPICS

Brandon Antoniewicz report ISAT scores have been released and are up again over last year's scores.

Being there is no other business, the Board adjourned at 9:45pm