



Board Meeting

September 19, 2012

Agenda

- Welcome and Introductions
- Treasurer
- Fundraising
- Volunteers
- Business Development
- Communications
- Technology
- Facilities

Profit & Loss Statement and Balance Sheet

January – August 2012

	Total
Income	
Donations	2,935.00
Restricted Funds	5,000.00
Uncategorized Income	200.00
Total Income	\$ 8,135.00
Expenses	
Advertising	387.82
Credit Card Processing	124.00
Insurance	149.00
Office Expenses	
P.O. Box	360.40
Total Office Expenses	\$ 360.40
Online Accounting	224.80
Promotional	258.89
Stationery & Printing	186.98
Uncategorized Expense	928.46
Web Services	992.00
Total Expenses	\$ 3,612.35
Net Operating Income	\$ 4,522.65
Other Expenses	
Miscellaneous	339.58
Total Other Expenses	\$ 339.58
Net Other Income	-\$ 339.58
Net Income	\$ 4,183.07

	Total
ASSETS	
Current Assets	
Bank Accounts	
PNC Checking	
Non-Restricted Funds	3,662.47
Restricted Funds	5,000.00
Total Bank Accounts	\$ 8,662.47
Accounts Receivable	
Accounts Receivable (A/R)	0.00
Total Accounts Receivable	\$ 0.00
Total Current Assets	\$ 8,662.47
TOTAL ASSETS	\$ 8,662.47
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
Retained Earnings	4,479.40
Net Income	4,183.07
Total Equity	\$ 8,662.47
TOTAL LIABILITIES AND EQUITY	\$ 8,662.47

2012 Donations by Month

Month	Number of Donors	Total Donations
January	2	\$110.00
February	6	\$775.00
March	4	\$225.00
April	4	\$250.00
May	5	\$275.00
June	9*	\$5,425.00
July	6	\$300.00
August	12	\$525.00
Total	39	\$7,885.00

* Includes \$5000 Lowes Grant

Operating Expenses

Recurring Expenses	Name	Memo/Description	Amount	Annual
Email	Google - Data Storage for Email	Annual Fee	\$20.00	\$20.00
Promotional	Neighborhood Friends Network	Annual Subscription	\$49.00	\$49.00
Insurance	D&O Insurance	Annual Premium	\$149.00	\$149.00
P.O. Box/Official Mailing Address	UPS Store	Monthly Rental Fee	\$30.60	\$367.20
Online Accounting Service	Intuit Quickbooks Online	Monthly Subscription	\$28.61	\$343.43
Web Site/Credit Card Processing	Z2 Systems, Inc.	Monthly Subscription	\$49.00	\$588.00
		Average Monthly Recurring Expenses	\$126.39	
		Total Annual Recurring Expenses		\$1,516.63

Fundraising

- Progress
- Plans
- Volunteers

Volunteers

- In-School Opportunities
 - Kiss and Go
 - Lunch and Recess Supervision
 - Library Assistance
 - Grade Parents
 - Classroom Assistance
- Committees
 - Teacher Appreciation
 - Welcome
 - Family Night
 - Community Events

Run by Brenna Ivey, resource coordinator

*CPS Registration Packet
Required*

Business Development

Communications

- NPN Membership
- Greatschools.org
- Yelp and others...

Technology

Facilities

Open Meeting Topics

- Next Meeting October 24, in the Pulaski Library