



# Board Meeting

October 24, 2012

# Agenda

- Welcome and Introductions
- President
- Treasurer
- Fundraising
- Volunteers
- Business Development
- Communications
- Facilities
- Technology

# Update

- Meetings with Administration
- LSC Meeting
- Letters to Teachers and Parents
- International Association of School Boards visit on November 19th

# Profit & Loss Statement and Balance Sheet

January – September 2012

	Total
<b>Income</b>	
Donations	3,535.00
Restricted Funds	5,000.00
Uncategorized Income	200.00
<b>Total Income</b>	<b>\$ 8,735.00</b>
<b>Expenses</b>	
Advertising	387.82
Credit Card Processing	386.36
Insurance	149.00
Office Expenses	
P.O. Box	360.40
<b>Total Office Expenses</b>	<b>\$ 360.40</b>
Online Accounting	253.43
Promotional	607.89
Stationery & Printing	222.98
Supplies	64.87
Uncategorized Expense	0.00
Web Services	1,061.00
<b>Total Expenses</b>	<b>\$ 3,493.75</b>
<b>Net Operating Income</b>	<b>\$ 5,241.25</b>
<b>Other Expenses</b>	
Miscellaneous	765.92
<b>Total Other Expenses</b>	<b>\$ 765.92</b>
<b>Net Other Income</b>	<b>-\$ 765.92</b>
<b>Net Income</b>	<b>\$ 4,475.33</b>

	Total
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Bank Accounts</b>	
PNC Checking	
Non-Restricted Funds	3,954.73
Restricted Funds	5,000.00
<b>Total Bank Accounts</b>	<b>\$ 8,954.73</b>
<b>Accounts Receivable</b>	
Accounts Receivable (A/R)	0.00
<b>Total Accounts Receivable</b>	<b>\$ 0.00</b>
<b>Total Current Assets</b>	<b>\$ 8,954.73</b>
<b>TOTAL ASSETS</b>	<b>\$ 8,954.73</b>
<b>LIABILITIES AND EQUITY</b>	
<b>Liabilities</b>	
<b>Total Liabilities</b>	
<b>Equity</b>	
Retained Earnings	4,479.40
Net Income	4,475.33
<b>Total Equity</b>	<b>\$ 8,954.73</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$ 8,954.73</b>

# 2012 Donations by Month

<b>Month</b>	<b>Number of Donors</b>	<b>Total Donations</b>
January	2	\$110.00
February	6	\$775.00
March	4	\$225.00
April	4	\$250.00
May	5	\$275.00
June	9**	\$5,425.00
July	6	\$300.00
August	12	\$525.00
September	13	\$750.00
<b>Total</b>	<b>52</b>	<b>\$8,635.00</b>

\*Based on Date of Transactions Initiated by Z2Systems Where Applicable, Deposit Dates Vary

\*\*Includes Deposit of \$5000 Lowes Grant

# Administrative

- Board Member Affirmations for Illinois Attorney General Filing
  - Have you ever been enjoined or prohibited by any court or other governmental agency from soliciting contributions, or is such action pending?
  - Have you ever been charged with or convicted of a misdemeanor involving misapplication or misuse of money of another, or any felony?
- Appoint James Sowka as Registered Agent
- Catching up on delinquent filings
- PNC cannot accommodate dual signature checks

# Fundraising GOAL and Progress

- \$50,000 by the end of the school year
  - “\$50K by the end of May”
- As of 10/23: \$10,235
- 100% Board Participation
- Currently at \$825/month recurring





# Fundraising

- Communications
  - Stewardship
  - Website
  - Appeal Letter
- Build Database of names
- How to allocate
- Fun Run



# Volunteers

- Community Outreach Update
  - NPN Fair
  - BCO Education Forum
  - Pulaski Open House
- In-School Opportunities
  - Kiss and Go\*
  - Lunch and Recess Supervision\*
  - Library Assistance
  - Grade Parents\*
  - Classroom Assistance\*
  - Office Assistance
  - Book Fair

*\*CPS Registration Packet Required*
- Committees
  - Friday Teacher Treats
  - Grant Writing

# Business Development

- Need volunteer(s)

# Communications

- Content Approval Guidelines?
- Need volunteer(s)

# Facilities

- Playground Equipment
- Lowes Grant
- Grounds Cleanup Saturday 10/27 from 1-3pm

# Technology

# Open Meeting Topics

- Next Meeting November 14, in the Pulaski Library