



# Board Meeting

November 20, 2013

# Agenda

- Welcome and Introductions
- President
- Treasurer
- Fundraising
- Business Outreach
- Communications
- Volunteers
- Facilities
- New Business

# Update

- LSC Update
- Fuel Up to Play 60 Memorandum of Understanding Signing
  - December 9<sup>th</sup>
  - NFL, National Dairy Council, U.S. Dept. of Agriculture, U.S. Dept. of Education, U.S. Dept. of Health and Human Services
- Auditorium Lights
  - Funded CPS central office providing free bulbs
- Lowes Grant
  - Need to write letter on completed grant
  - Time to apply for a new grant
  - Need a volunteer
- Columbia College Sustainability Committee
- Friends of Summit

# Profit & Loss Statement and Balance Sheet

October 2013

	Total
<b>Income</b>	
Donations	34,079.01
In-Kind Donations	12,374.41
Restricted Donations	0.00
Non-Profit Income (Decals, etc.)	27.00
Income - Auction/Sale of In-Kind	150.00
<b>Total Income</b>	<b>\$ 46,630.42</b>
<b>Expenses</b>	
Advertising	0.00
Charitable Giving	32,881.85
Charitable Giving - In Kind	11,945.38
<b>Total Charitable Giving</b>	<b>44,827.23</b>
Credit Card Processing Fee	651.19
Fundraising Expense	2,486.05
Fundraising Exp. - In Kind	969.41
Insurance	0.00
Online Accounting Service	286.30
Promotional	409.84
Stationery & Printing	312.72
Supplies	0.00
Taxes & Licenses	310.00
Web Services	510.00
<b>Total Expenses</b>	<b>\$ 50,762.74</b>
<b>Net Operating Income</b>	<b>-\$ 4,132.32</b>
<b>Other Expenses</b>	
Miscellaneous	0.00
<b>Total Other Expenses</b>	<b>\$ 0.00</b>
<b>Net Other Income (Refund)</b>	<b>\$ 45.74</b>
<b>Net Income</b>	<b>-\$ 4,086.58</b>

	Total
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Bank Accounts</b>	
<b>PNC Checking</b>	
<b>Non-Restricted Funds</b>	9,517.85
<b>Restricted Funds</b>	0.00
<b>Total Bank Accounts</b>	<b>\$ 9,517.85</b>
<b>Accounts Receivable</b>	
<b>Accounts Receivable (A/R)</b>	0.00
<b>Total Accounts Receivable</b>	<b>\$ 0.00</b>
<b>Other Assets</b>	
<b>In-Kind Donations</b>	0.00
<b>Total Other Assets</b>	<b>\$ 0.00</b>
<b>Total Current Assets</b>	<b>\$ 9,517.85</b>
<b>TOTAL ASSETS</b>	<b>\$ 9,517.85</b>
<b>LIABILITIES AND EQUITY</b>	
<b>Liabilities</b>	
<b>Total Liabilities</b>	
<b>Equity</b>	
<b>Retained Earnings</b>	13,604.43
<b>Net Income</b>	-4,086.58
<b>Total Equity</b>	<b>\$ 9,517.85</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$ 9,517.85</b>

# Donations by Month

Month	Number of Donations	Continuing Donations	New/One Time Donations	Corporate Grants/Matches	Non-Profit Income	In-Kind Donations	Total Donations
January (2012)	2	\$110.00		\$0.00	\$0.00	\$0.00	<b>\$110.00</b>
February	6	\$200.00	\$575.00	\$0.00	\$0.00	\$0.00	<b>\$775.00</b>
March	4	\$225.00		\$0.00	\$0.00	\$0.00	<b>\$225.00</b>
April	4	\$250.00		\$0.00	\$0.00	\$0.00	<b>\$250.00</b>
May	5	\$275.00		\$0.00	\$0.00	\$0.00	<b>\$275.00</b>
June	9	\$425.00		\$5,000.00	\$0.00	\$0.00	<b>\$5,425.00</b>
July	6	\$300.00		\$0.00	\$0.00	\$0.00	<b>\$300.00</b>
August	11	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	<b>\$500.00</b>
September	12	\$375.00	\$350.00	\$0.00	\$0.00	\$0.00	<b>\$725.00</b>
October	19	\$675.00	\$1,165.00	\$0.00	\$0.00	\$0.00	<b>\$1,840.00</b>
November	15	\$945.00	\$1,122.00	\$0.00	\$0.00	\$0.00	<b>\$2,067.00</b>
December	13	\$725.00	\$271.24	\$0.00	\$0.00	\$540.38	<b>\$1,536.62</b>
<b>Total</b>	<b>106</b>	<b>\$4,755.00</b>	<b>\$3,733.24</b>	<b>\$5,000.00</b>	<b>\$0.00</b>	<b>\$540.38</b>	<b>\$14,028.62</b>
January (2013)	12	\$725.00	\$350.00	\$0.00	\$0.00	\$0.00	<b>\$1,075.00</b>
February	12	\$750.00	\$0.00	\$0.00	\$0.00	\$0.00	<b>\$750.00</b>
March	14	\$725.00	\$0.00	\$562.00	\$0.00	\$2,020.00	<b>\$3,307.00</b>
April	11	\$800.00	\$0.00	\$4,351.00	\$0.00	\$0.00	<b>\$5,151.00</b>
May	15	\$1,000.00	\$0.00	\$276.00	\$0.00	\$2,020.00	<b>\$3,296.00</b>
June	18	\$650.00	\$75.00	\$5,204.77	\$0.00	\$819.41	<b>\$6,749.18</b>
July	12	\$675.00	\$0.00	\$12,652.00	\$0.00	\$0.00	<b>\$13,327.00</b>
August	16	\$700.00	\$50.00	\$0.00	\$0.00	\$7,015.00	<b>\$7,765.00</b>
September	16	\$550.00	\$105.00	\$1,525.00	\$9.00	\$0.00	<b>\$2,189.00</b>
October	19	\$770.00	\$500.00	\$842.00	\$18.00	\$500.00	<b>\$2,630.00</b>
<b>Total</b>	<b>145</b>	<b>\$7,345.00</b>	<b>\$1,080.00</b>	<b>\$25,412.77</b>	<b>\$27.00</b>	<b>\$12,374.41</b>	<b>\$46,239.18</b>

# Fundraising

- **Smaller Cocktail Receptions**
    - Next one at the Antoniewicz's on 12/5
    - Looking for host for late January
  - **Fall Appeal**
    - Letter written, going out right after Thanksgiving
  - **Looking for another parent volunteer**
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- **Social Fundraising Module now works!!!**
    - [Log in](#) via Facebook or Twitter Credentials
    - **Sample Pages**
      - [Individual Pages](#)
      - [Campaign Reports](#)

# Business Outreach

- Recent
  - Potbelly Dine Out (10/17) \$386
  - Homemade Pizza Company (11/13) \$322
  - Carson's Community Days (11/12) \$165
- Upcoming
  - Shop for Good
    - Organized by WPBCC
    - 12/6-8
    - 10% of sales
- Potential
  - Cooking for a Cause at Red Door ([details](#))
  - January Dine Out?
  - Degerberg Martial Arts



# Communications

- Working with the school on a combined newsletter



# Volunteers

- Upcoming
  - BCO Education Forum (at Pulaski!) – Thursday, November 21
- Volunteers also needed to coordinate in-school activities(Norma)
  - Traffic Management (Kiss and Go) – **(NEW) Do not need CPS approval**
  - Lunch and Recess
  - Library Assistance
  - Office Assistance
  - Teacher Treats

# Facilities

- **Trash/Recycling Receptacles**
  - Still have 1 left to sell
  - Need graphic design help for “Pulaski” panel
- **Gym Wall Mats**
  - Installed on 11/3
  - 8 pads with holes for outlets, switches, etc. to be done by upholsterer right after Thanksgiving
  - About a dozen volunteers with many new faces
  - Need graphic design help for new Pulaski Sabers banner on north wall

# School Needs

- Technology
  - School seems to have about 15MB
  - Smart Boards
  - Projectors
  - New computer lab equipment
  - Looking for a plan (incl. bandwidth)
- Athletics Equipment
  - Dine-out funds procedure
- Teacher of the Month rewards
  - Also looking for ideas on how to involve parents in nominations

